

**North American Versatile Hunting Dog Association, Rocky Mountain Chapter**  
**2019 Annual Meeting**  
**Minutes**  
**January 13, 2019**

1:40 pm Craig McLaughlin opens meeting in Theo Stein's place

President's report read by Craig:

- Thank you to the chapter for helping me progress from novice hunter to confident handler.
- Over past 5 years, membership has gone from a few dozen to 90.
- Number UT tests has tripled, NA tests even more
- Volunteer support is excellent.
- Worries about volunteer burn-out, emphasize need to recruit volunteers to prevent burn-out.
- Need for new revenue streams.
- 501-c3 documentation filed with IRS, once accepted, chapter can solicit donations.

No VP report

Treasurer's report by Scott Waggy:

- Details in attached handout.
- Overall, break even on tests, earned surplus on Clyde Vetter clinic.
- Scott stepping down after arrival of new son.

Training Director Report by Craig McLaughlin

- Good year, parking lot often over-flowing with participants.
- Craig stepping down after 5 years to make way for new blood.
- Jake presented Cabellas hunting duffel bag with RMC-NAVHDA logo for Craig's years of service.

Test Secretary Report by Sara Heesacker

- First year with 2 3-day tests.
- First year hauling water for dip tanks in field.
- Over 20 dogs ran through each test weekend.
- Smooth running because of volunteer support.
- Provided prize statistics for each test. Of particular note, first test had 11 prize 1 NA dogs, 2 prize 1 Utility dogs. Second test had 1 prize III and 5 no-prize Utility dogs.
- New MS Access application that was acquired from a Texas club director that Craig met while judging has been a big help.
- A big 'thank you' to Sheryl Dierenfield for the great lunches provided at the tests and clinics.
- The new awning was of great benefit for shade, and it was sturdy enough to be left up overnight without blowing away.
- New ideas:

- 1) Opening ceremony

- 2) More sponsor banners
- 3) Closing ceremony/banquet
- Thank you Mark Lance for photographing 5 of 6 test days.

#### Election of Officers

The following members were elected unanimously, and unopposed:

Jake Heesacker - President  
Tim Griffin - Vice President  
Steve Roberts - Secretary  
Sheryl Dierenfield - Treasurer  
Allen Kidd - Director of Testing  
Sara Heesacker - Director of Training  
Brian Thoman - Director of Judging  
Theo Stein - Director of Promotions  
George Ort - Member at Large

New President assumes meeting chair.

Appointed positions:

Jake Heesacker - Bird Steward  
Craig McLaughlin - CPW Liaison  
Steve Roberts - Webmaster

Discussion of need for 501-c3 for new revenue stream, how difficult the process has been, some of implications for annual tax filings,

Test Days set:

Discussion of implications of 3-day tests:

- Reduces number of judges available
- Question about push-back from handlers on Friday; none reported
- First day volunteer availability could be issue, but has been all NA so far which requires fewer volunteers.
- Easier to break even with 3 day test

It was agreed that 2 3-day tests will be held:

May 17, 18, 19  
August 23, 24, 25

It was agreed that test fees will remain the same:

- \$145 Natural Ability
- \$150 Utility
- \$25 surcharge for non-members

Discussion of payments on-line costs of \$200-\$275 per year for SSL and Events Manager Pro, plus per transaction fee of 2.9% plus 30 cents.

- Question about whether Paypal is cheaper, pointed out that these are the costs for Paypal.
- Comment from treasurer that Square-up is used on one site she manages and may be cheaper. Also Venmo mentioned as potential alternative.
- Webmaster will research.

### Training days

Discussion of February 10 - Sunday training day:

- Only half of hall will be used, 4H will be using other half
- \$550 for commercial rental rate
- Catering will be provided for lunch
- \$25 per person or \$40 per family mentioned as likely cost. This would likely cover all but around \$200, which is about what the chapter paid for the Spicer Arena the last 2 years. Spicer Arena was sold, new owners won't host dog events.

Board votes to set February 10 as indoor training day with \$25/\$40 charge to offset rental, catering costs.

Discussion of Bracco/Spinoni test to be held in June. One day will be a NAVHDA test, they will allow other breeds in for that test, possibly other days when AKC test will be run. A french judge will be the conformation judge. June test date was moved to the 15th to accommodate this test.

Full 2019 training schedule set:

- February 10
- March 2
- April 6
- May 4
- June 15
- August 11

These dates have already been submitted to CPW by Craig McLaughlin.

Training Analysis by Sara Heesacker and discussion:

- Chapters with consistently high rates of prize awards seem to use either clinic or mentor style training days. We are likely to continue to use the clinic style .
- Discussion of mock-tests. Takes nearly as much time and work as an actual test.

NAVHDA International meeting upcoming.

- Craig McLaughlin to be RMC representative, chapter will pay his \$150 entry fee.
- Discussion of proposed initiatives
  - 1) Change Utility Prize 1 to require score of 4 on field search
    - Difficulty comparing past scores with new mentioned as main problem. Other scores are reduced if a dog does not search well. A prize 1 requires a balanced performance across all tests. No need generally seen for this proposal.
    - RMC vote will be NO.
  - 2) Select brace mates night before test by software:
    - Current process described. Problems mentioned that could arise with random selection are handlers could end up running a brace of 2 dogs both of which are their own, all handlers would have to arrive Thursday night before test.
    - RMC vote will be NO.
  - 3) Proposal to update Green Book
    - RMC vote will be YES
  - 4) Proposal to make insurance policy transparent and optional.
    - Discussion about last year's confusion caused by not having a policy until last minute.
    - No opt out option recommended by Brian Thoman.
    - Leverage mentioned as benefit to voting no on opt-out provision.
    - Representative encouraged to have this proposal split into two, one for transparency, another for opt-out.
    - RMC would vote YES for transparency, NO for opt-out provision.
  - 5) Free decal for renewal of NAVHDA International membership.
    - Cost to NAVHDA main issue mentioned. Advertising recognized as benefit.
    - RMC will vote no, representative encouraged to change wording to make it 'optional'.

Ten minute break

Resume

Motion to add provision to replace officer unable to perform duties.

- Much discussion of wording, scenarios, proposal made to change wording to 'If a board member resigns, or is unable or unwilling to perform the duties of the position, he or she may be replaced during the calendar year by a majority vote of the Board.'

- This wording was adopted by the board.

Motion to add provision to allow Board to decide to provide refund of test fees inside current 30 day window before the test.

- This motion elicited MUCH discussion. Recognition for medical emergencies with handler that may arise, such as vehicle accident on way to test. Opposition generally of the form that handlers know the risks beforehand of losing test fees when double booking and getting Prize 1 on first test. Wording changes offered to make it a credit rather than a refund, good for 2 years, non-transferrable to other handlers or other chapters. Comment made that this would be accounting nightmare, particularly with 501-c3 status with IRS. Wording of 10-day request period changed to 10 days after start of test.
- Board voted NO.

Motion to sponsor both a training and handler's clinic.

- Board voted YES

Motion to buy new tires for trailer.

- Board voted YES to buy 3 new tires for trailer, President to get reduced rate from past employer.

Motion "Should RMC funds be used to purchase blank loads for training days?"

- Discussion around safety issues of member not having blanks, cost of blanks to chapter, ease of forgetting to return blanks to trailer. Pointed out that training days last year cost chapter \$1700.
- Board voted NO

Motion to attempt to combine two logos into one.

- Issue is cost of embroidery on promotional gear.
- Board voted YES to combine.

Recognition of four kennels receiving Breeder Awards:

Scarecrow - Craig McLaughlin - GSP's - Avg score 108  
Jackson Creek - Dale Parker - Pudelpointers - Avg score 110  
WyoWires - Terry and Lisa Urich - GWP - Avg score 106  
Wirehaired Griffons of Colorado - Sheryl Dierenfield - WPG - Avg score 95

Recognition of Invitational qualifiers:

Wyowires Foxie Roxie Prize 1 - 196, Handler Terry Urich  
Outlander's Noble Reflection Prize 1 - 195, Handler Sara Heesacker

Meeting Adjourned 4:45 pm



## Account Summary 12/31/2018

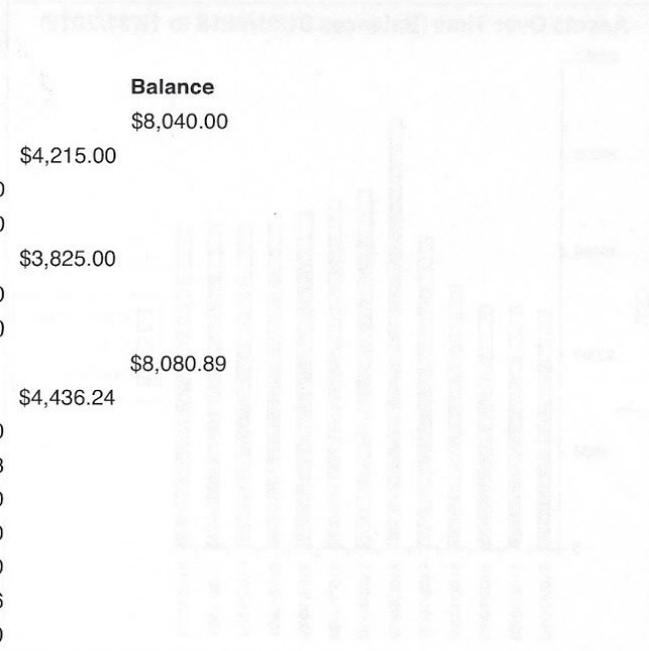
Code	Account title	Balance
	<u>Assets</u>	\$15,975.35
	<u>Cash</u>	\$0.00
	<u>Checking</u>	\$8,215.21
	<u>COD</u>	\$5,242.97
	<u>Raffle Account</u>	\$2,517.17
	<u>Income</u>	\$19,781.00
	<u>Fall Test Entry Fees</u>	\$4,215.00
	<u>Fundraising</u>	\$1,201.00
	<u>Membership Dues</u>	\$3,440.00
	<u>Spring Test Entry Fees</u>	\$3,825.00
	<u>Training Fees</u>	\$7,100.00
	<u>Expenses</u>	\$16,053.94
	<u>2019 Fall Test Expenses</u>	\$23.00
	<u>2019 Spring Test Expenses</u>	\$23.00
	<u>2019 Training Day Expenses</u>	\$115.00
	<u>Administrative</u>	\$745.40
	<u>Appreciation Gifts</u>	\$179.98
	<u>Board Meeting</u>	\$579.18
	<u>Fall Test Expenses</u>	\$4,436.24
	<u>Fundraising</u>	\$1,010.05
	<u>Postage</u>	\$10.00
	<u>Spring Test Expenses</u>	\$3,644.65
	<u>Supplies</u>	\$422.10
	<u>Training Day Expenses</u>	\$1,709.55
	<u>Vetter Clinic Expenses</u>	\$3,155.79
	<u>Equity</u>	\$12,248.29
	<u>Opening Balance</u>	\$12,248.29
	<u>Imbalance-USD</u>	\$0.00
	<u>Orphan-USD</u>	\$0.00

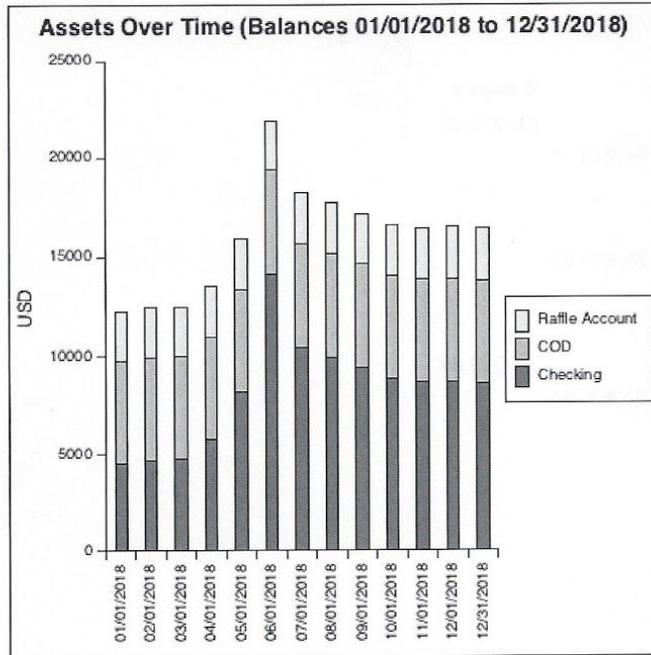
## Account Summary 12/31/2018

Code	Account title	Balance
	<u>Income</u>	\$6,300.00
	<u>Vetter Clinic</u>	\$6,300.00
	<u>Expenses</u>	\$3,155.79
	<u>Vetter Clinic Expenses</u>	\$3,155.79

## Account Summary 12/31/2018

Code	Account title	Balance
	<u>Income</u>	\$8,040.00
	<u>Fall Test Entry Fees</u>	\$4,215.00
	<u>NA Fees</u>	\$3,315.00
	<u>UT/UTP Fees</u>	\$900.00
	<u>Spring Test Entry Fees</u>	\$3,825.00
	<u>NA Fees</u>	\$2,925.00
	<u>UT/UTP Fees</u>	\$900.00
	<u>Expenses</u>	\$8,080.89
	<u>Fall Test Expenses</u>	\$4,436.24
	<u>Bird Purchase</u>	\$2,072.00
	<u>Judge Expenses</u>	\$1,719.98
	<u>NAVHDA Int. Test Fees</u>	\$208.00
	<u>Permit</u>	\$15.00
	<u>Porta Potty Rental</u>	\$200.00
	<u>Supplies</u>	\$221.26
	<u>Volunteer Food</u>	\$0.00
	<u>Spring Test Expenses</u>	\$3,644.65
	<u>Bird Purchase</u>	\$2,108.00
	<u>Judge Expenses</u>	\$831.09
	<u>NAVHDA Int. Test Fees</u>	\$208.00
	<u>Permit</u>	\$15.00
	<u>Porta Potty Rental</u>	\$100.00
	<u>Supplies</u>	\$382.56
	<u>Volunteer Food</u>	\$0.00





**ROCKY MOUNTAIN CHAPTER  
NORTH AMERICAN VERSATILE HUNTING DOG  
ASSOCIATION  
ANNUAL MEETING  
JANUARY 13, 2019  
Johnstown Scheels  
1:30 pm**



**AGENDA**

- I. CALL TO ORDER
- II. INTRODUCTIONS/ ATTENDANCE
- III. PRESIDENT'S REPORT
- IV. VICE PRESIDENT'S REPORT
- V. TREASURER'S REPORT
- VI. TRAINING DIRECTOR'S REPORT
- VII. TEST SECRETARY'S REPORT
- VIII. JUDGING DIRECTOR'S REPORT
- IX. ELECTION OF BOARD OF DIRECTORS  
(All members in good standing may vote on election of Board)
  - Officers: President, Vice President, Secretary, Treasurer
  - Directors: Testing, Training, Judging, Promotions, Newsletter Editor
- X. SELECTION OF APPOINTED POSITIONS
  - Bird Steward, CPW Liaison, Webmaster
- VII. OLD BUSINESS
  - 501c(3)
- VIII. NEW BUSINESS
  1. Establish Chapter Test Days
    - Should the Chapter hold a 3-day test in the spring?
    - Spring Test: May 17, 18, 19
    - Should the Chapter hold a 3-day test in the fall, if demand is there?
    - Fall Test: August 23, 24, 25
  2. Establish Chapter test fees
    - Should the Chapter increase annual test fees to cover increased cost of birds? Current test fees are:
      - i. Natural Ability – \$145
      - ii. Utility – \$150
      - iii. Non-chapter members add \$25
  3. Establish Chapter annual dues
    - Should the Chapter increase annual dues charged to members by \$10 to support maintenance, repair and addition of training gear?
    - Currently \$40 per year
    - A ¾ majority by the Board is required for passage.
  4. Training Day Schedule (proposed):
    - Feb. ? ( Indoors)
    - March 2
    - April 6
    - May 4
    - June 8 ( To allow Bracco AKC test June 1)
    - August 11

5. NAVHDA INTERNATIONAL ANNUAL MEETING
  - o CHAPTER DELEGATE: Should the Chapter reimburse the cost of registration for the Chapter delegate to the NAVHDA International Annual Meeting? (2019 registration fee is \$150)
  - o NAVHDA INTERNATIONAL CHAPTER Motions
    - Does the Rocky Mountain Chapter support:
      - i. A motion by the Potomac, Keystone, Missouri & Oklahoma chapters to **require a 4 in search for a Utility Prize 1**. Field search would be weighted the same as duck search.
      - ii. A motion by the Potomac, Missouri & Chesapeake chapters to select Invitational braccemates by **public drawing/lottery the evening before the Invitational**. The technology or software of choice for this drawing can be that of the NAVHDA office. Invitational handlers and the public shall be allowed to attend.
      - iii. A motion by the Potomac Chapter to have NAVHDA commission **new training book of current and best training practices**, inclusive of the use of new training tools and techniques, authored by NAVHDA member subject matter experts.
      - iv. A motion by the Wisconsin Chapter to require NAVHDA to **disclose a copy of the new insurance policy**. Additionally, NAVHDA will put together a plan to **allow chapters to opt out of NAVHDA's policy or being required to pay premium**, provided proof of insurance listing NAVHDA International as an additional insured is provided annually.
      - v. A motion by the Northern Michigan Chapter to provide every NAVHDA member a free NAVHDA decal each year on renewal.
6. BYLAWS and STANDING RULES: The Annual Meeting is the opportunity to propose revisions to our Bylaws.
  - o Proposed revisions to Bylaws and Standing Rules are contained in separate documents.
7. TRAINING CLINIC: Should the Chapter host a TRAINER'S CLINIC in 2019?
8. MAINTENANCE AND REPAIR: Should the Board expend funds to maintain and repair the following Chapter equipment?
  - Tires for the trailer?
  - A spare wheel/tire for the trailer?
  - 
  - Other
11. FUNDRAISING: Should the Board expend Chapter funds to purchase the following items for sale to raise money for the chapter?
  - Chapter hats
  - Chapter T Shirts
  - Other chapter gear ( ie: guide shirts)?
11. PURCHASES: Should the Board expend Chapter funds to purchase the following items to support training and test events?
  - 
  - Other items?
12. ITEMS NOT ON THE AGENDA

ADJOURN

ROCKY MOUNTAIN CHAPTER  
NORTH AMERICAN VERSATILE HUNTING DOG ASSOCIATION  
ANNUAL MEETING  
JANUARY 13, 2019  
Johnstown Scheels  
1:30 pm



## Proposed changes to RMC Bylaws And Standing Rules

### Bylaws

Motion to provide for orderly replacement of Board Member who becomes unable to perform duties of their position.

Article IV: Board of Directors (Officers and Directors)

[PROPOSED NEW]

Section 6: If a Board member is no longer able to perform the duties of the position, he or she may be replaced during the calendar year by a 2/3 majority vote of the Board.

### Standing Rules

Motion to amend the Test Rules to allow for a refund inside the 30-day window if the dog and handler get a Prize I at another test within the 30-day window and there is another dog and handler committed to taking their place in the Rocky Mountain Test. This is primarily being considered because the proximity of the Frontier Chapter's August test with the RMC fall test.

#### SECTION 1: ADMINISTRATION OF TEST ENTRIES

d. If a handler requests to cancel a test entry, such request will be handled as follows:

i. If the Director of Testing receives notification that a handler wishes to pull a dog from a test roster at least 30 days prior to the test date, a refund will be offered.

ii. If a dog on the test roster becomes sick or injured prior to the test, the entry will be refunded provided that the Director of Testing receives a note or other supporting document from a licensed veterinarian detailing the injury or sickness.

[ proposed new ]

**iii In the event a handler is unable to participate in a test due to circumstances not enumerated by these rules, the handler may submit a request to the Test Secretary for a refund of test fees. To be considered by the Board, a request articulating the reason for the withdrawal must be submitted in writing to the Test Secretary within 10 calendar days from first day of the Test weekend. A decision to refund test fees requires a majority vote by the Board. The Board's decision will be final.**

iv. The Director of Testing shall have discretion to manage daily test rosters and run order to accommodate reasonable requests by handlers.